

3.0 Study and Research Skills – Students access, locate, analyze, synthesize, and evaluate information. When needed, they incorporate it into a piece of writing, correctly crediting sources.

3.1 Alphabetize Correctly/Use Technology:

Alphabetize and Use Technology Progression K-5	
Kindergarten	<input type="checkbox"/> Not Addressed
First Grade	<input type="checkbox"/> Alphabetize words to the first (p) and second letter (s).
Second Grade	<input type="checkbox"/> Alphabetize words to the second letter (p/s).
Third Grade	<input type="checkbox"/> Alphabetize a series of words to the third letter (p/c/s).
Fourth Grade	Switches from 3.1 “Alphabetize Correctly” to “Use Technology” <input type="checkbox"/> Demonstrate basic keyboarding skills and familiarity with the vocabulary of technology— <i>cursor, software, memory, disk drive, hard drive</i> etc.
Fifth Grade	<input type="checkbox"/> Create simple documents using electronic media, employing organizational features (e.g., passwords, entry and pull-down menus, word searches, thesaurus, and spell checks).