

Logging onto the databases requires a Username: \_\_\_\_\_ and Password: \_\_\_\_\_. These can be found on the backside of your ID.

All databases can be accessed off of the library web site, 24/7, at home or school. Library website = <http://www.powayusd.com/pusdphs/Library/>



## Gale Opposing Viewpoints Resource Center

Searching:

- Look to see if your topic is one of the **Popular Topics** (on right side).
- Do a **Basic Search** using a few keywords about your topic (for the most results make sure to click in the keyword circle below the search box).
- For more precise results try a **Subject Guide** search. Subject terms are terms assigned to each article by Gale editors describing the major focus of the article. A **Subject Guide** search will give you narrower, broader, and related subjects.
- For **Advanced Searching**, Gale supports Boolean operators (and, or, not), wildcards (\*, ?, !), and proximity searches (w, n, and quotation marks). For more information about these, visit the Help screens or ask your librarian.

Your Results:

- Remember to click on all colored tabs for complete results.
- Email, download (save), print Citation comes with all.
- Citation requires editing; not exactly MLA 7<sup>th</sup> ed.
- May be translated to 8 different languages prior to printing or saving.
- Copy the **Infomark** if you just want to get back to your article.



## Ebsco Points of View Reference Center

Searching:

- Browse by **Category** or click on **All Topics** tab. If you choose one of their Topics you will have Overview, Point and Counterpoint articles.
- Do a search with a few keywords about your topic.
- Review results, looking for Subjects on left sidebar. Combine Subjects in Advanced Search.
- Use the **Advanced Search** to limit or expand your search.
- In **Advanced Search**, Ebsco supports Boolean operators (and, or, not), wildcards (\*, ?, #), proximity searches (w, n, and quotation marks). For more information about these click on Help or ask your librarian.
- In Ebsco singular searches always pick up plurals, e.g. cat will give both results for cat and cats.

Your Results:

- Keyword search results will display All Results in Relevance order. You can change the order of your results by using the drop down Sort box on the top right of results. You can sort by Date or Source as well as Relevance.
- To look at various forms of articles click across tabs. If you only want Primary Source Documents click on that tab.
- Email, print or save. Make sure to ask for your citation in MLA format. It will come with the article.
- Citation may require editing to meet MLA 7<sup>th</sup> ed.



## CQ Researcher

After logging in, click on CQ Researcher Online.

Searching:

- You can browse by **Topic** or **Pro/Con** section
- Search with a few keywords.
- **Advanced Search** features include Boolean operators (and, or, not), wildcards (\*, ?), proximity searches (w/ or quotation marks). For more information click on Search Tips in Advanced Search or ask your librarian.

Your Results:

- Results will appear in Relevance order. Pay attention to the Date of the Report.
- Use **Issue Tracker** on the right side of the article to find related or updated articles.
- View the PDF to save the article.
- Click on **Cite Now** at the top of the article, select MLA style and then click on 'Save the Style to the Document' to have a perfect MLA 7<sup>th</sup> ed. citation included with your article when you email or print.
- Email or print all or parts of the article (CQ articles are long, some as much as 25 pages).

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If you have questions or need help, please contact Ms. Powell, [kpowell@powayusd.com](mailto:kpowell@powayusd.com).