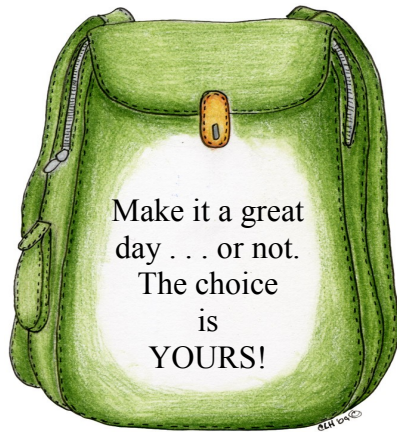


Stone Ranch Elementary



Student

Stone Ranch Elementary School

16150 4S Ranch Road
San Diego, CA 92127-4431
(858) 487-8474
Absence Hotline (858) 521-0213
FAX: (858) 487-6225
ESS: (858) 521-0250
<http://powayusd.com/pusdsres/>

16150 4S Ranch Parkway
San Diego, California 92127
858-487-8474— Office
858-521-0213— Attendance
858-521-0250— ESS



School Calendar:

Conference Dates will be November 16 through 20. All days will be early dismissal at 12:30.

District Holidays - Please plan your vacations during these dates:

<i>September 7</i>	<i>Labor Day</i>
<i>November 11</i>	<i>Veterans' Day</i>
<i>November 23–27</i>	<i>Thanksgiving Break</i>
<i>December 21–January 1</i>	<i>Winter Break</i>
<i>January 18</i>	<i>Martin Luther King Jr. Day</i>
<i>February 15–19</i>	<i>Presidents' Week</i>
<i>April 5–9</i>	<i>Spring Break</i>
<i>May 31</i>	<i>Memorial Day</i>

Test Dates—Please DO NOT plan any vacations during:

<i>March 2 -3</i>	<i>Fourth Grade Writing Exam</i>
<i>April 19 - 30</i>	<i>2nd -5th Grade STAR Test</i>

PUPIL TARDINESS

I understand that regular attendance and arriving on time are important habits to develop. I know that the line up bell rings at 7:55 and school begins at 8:00. If I arrive late, I must check in through the office to obtain a late slip. I understand that if I have unexcused tardies, my parents will be notified and consequences will be discussed.

PUPIL ABSENCES

Always remember to check the District Calendar before scheduling vacations. Holidays are also listed on the front inside cover of this book.

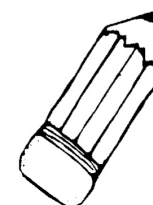


If I am absent my parents must call the office or send a note to verify my absence before school starts, or as soon as possible. The "Absence Hot Line" will record my parent's message day or night.

"Absence Hot Line" . . . 858-521-0213

If I know I will be away from school on a trip for more than 5 days, I need to bring in a note from my parents at least 2 weeks prior to my departure so that I can obtain a **Homework Contract** from the office. I understand that being absent may affect my complete understanding of my school work, and that if I miss school, I miss out!

If I am frequently absent, the principal will speak to me and/or my parents. A letter will be sent home documenting excessive absences, both excused and unexcused.



FOR PARENTS AND STUDENTS—
PARKING LOT EXPECTATIONS:

- ◇ *Drop off zone is ONE WAY.*
- ◇ *North drop off zone is a LEFT TURN only exit*
- ◇ *South drop off zone is a RIGHT TURN only exit*
- ◇ *Do not get out of your car if you are in the drive through loop—Use the right lane only! Students should exit their cars by the passenger door (next to the curb). Your little Trailblazer can open and close the door for him/herself.*
- ◇ *Shoes and jackets on! Backpacks zipped up and accessible. It is best if they are in the car by the student, rather than in the trunk. We don't want children walking between cars.*
- ◇ *Our staff is here to help open the doors and get the littlest Trailblazers out safely—please treat them kindly!*
- ◇ *Please stay focused—Cell phones off in the parking lot.*
- ◇ *Remember if you park on a side street, do not block any driveways.*

THANKS FOR YOUR COOPERATION!



Dear Stone Ranch Elementary Students,

Welcome to Stone Ranch Elementary School. We know that you are going to learn a great deal this year, and have fun too!

This book will help you learn about your rights and responsibilities as a student at Stone Ranch . When each of you follows the Character Counts Pillars and makes positive choices our school will be a happy and safe place to learn. Please follow these behavior expectations at all times, including before or after school, evening events, and at ESS, if you attend.

Please read this handbook with your parents,. Weekly school information and updates will be sent home via email, so please make sure we have your family's correct email. If you don't have email , make sure you tell your teacher so we can get you a copy of the weekly Blazer Bulletin!

Have a wonderful school year!

*Sincerely,
Mrs. Cindy Venolia
Principal
cvenolia@powayusd.com*

CHARACTER COUNTS

Pillars for “TeRRiFiC” Trailblazers!

Be Trustworthy

- ♥ Be honest-tell the truth, don't cheat or steal.
- ♥ Be reliable-do what you say you'll do.
- ♥ Have the courage to do the right thing.
- ♥ Build a good reputation.
- ♥ Be loyal-stand by your family, friends and country.

Be Respectful

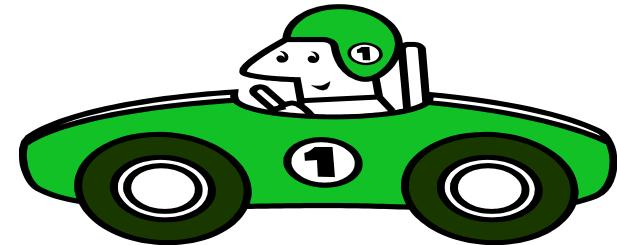
- ♥ Follow the Golden Rule— “*treat others as you would like to be treated.*”
- ♥ Be understanding of differences.
- ♥ Use good manners, not bad language.
- ♥ Be considerate of the feelings of others.
- ♥ Don't threaten, hit or hurt anyone.
- ♥ Deal peacefully with anger, insults and disagreements. (Use WALK, TALK, ROCK conflict management strategy.)

Be Responsible

- ♥ Do what you are supposed to do- even when adults aren't looking!
- ♥ Persevere: Keep on trying and always do your best.
- ♥ Use self-control; be self disciplined.
- ♥ Think before you act-consider the consequences.
- ♥ Be accountable for your choices.

DISMISSAL FROM SCHOOL

- ♥ I need to go straight home after school. I NEED TO MAKE SPECIAL AFTER SCHOOL ARRANGEMENTS WITH MY PARENTS PRIOR TO COMING TO SCHOOL.
- ♥ I will meet my parents at the front of the school or at our designated pick up spot.
- ♥ I will use cross walks. I will not cross across the parking lot at any time.
- ♥ PARENTS DRIVING STUDENTS TO AND FROM SCHOOL NEED TO ADHERE TO THE PARKING LOT PROCEDURES FOR DROPPING OFF AND PICKING UP STUDENTS.



PERMISSION FOR STUDENTS TO LEAVE SCHOOL

Once I arrive at school, I may not leave the campus or playground during school hours without permission from the office. If I should need to leave school during the school day, I must be checked out in the office by a parent or guardian

BE SURE TO REMEMBER . . .

ARRIVAL TO SCHOOL

- ♥ I should not arrive at school in the morning before the first bell rings at 7:40 AM. If I am a few minutes early, I must remain at the front of the school, and I may go to the playground after 7:40. I will line up with my class when the 7:55 bell rings. School begins at 8:00.
- ♥ When walking to and from school it is important to follow all traffic rules. I should always walk across the street at a marked crossing or traffic light.
- ♥ When I arrive at school before the bell rings, I should go directly to the playground using the front gate. **I may not go through the classrooms on my way to the playground.** I should take all books and other items with me to the playground, not to my classroom.
- ♥ Kindergarten students should arrive no more than 5 minutes before school begins, go directly to the kindergarten playground and line up at the designated area.
- ♥ If it is raining when I arrive at school, I need to go directly to the MPR until I am told to go to my classroom.

DURING SCHOOL

- ♥ When at school, I should always stay on the sidewalks and **NOT** cut through planters and wood chips.
- ♥ I will walk and use a quiet voice when in buildings and hallways. The hallways are off limits to students during lunch and recess. Backpacks and lunch bags should be placed where your teacher picks your line up prior to coming into the classroom.
- ♥ Play equipment is to be held while walking through the school. **Please don't bounce balls in the hallway.**
- ♥ During damp and rainy weather, playground apparatus should not be used until dry.
- ♥ I will have pride in my school by throwing trash in trashcans, using the restroom properly, and being polite to speakers or entertainers at school assemblies.
- ♥ I will take care of school property. If I purposely break, damage or take any school or personal property including library or textbooks, I know I will need to pay to replace or repair the item.

Be Fair

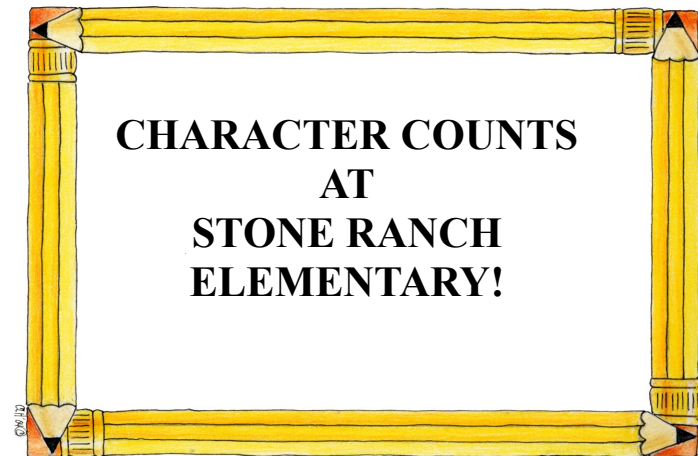
- ♥ Play by the school rules.
- ♥ Take turns and share.
- ♥ Listen to others.

Be Caring

- ♥ Be kind.
- ♥ Be compassionate and **SHOW** you care.
- ♥ Express gratitude.
- ♥ Forgive others.
- ♥ Help people in need.

Be a Good Citizen

- ♥ Do your share to make your school and community better.
- ♥ Cooperate.
- ♥ Be a good neighbor.
- ♥ Obey rules and laws.
- ♥ Respect authority.



CONSEQUENCES FOR BREAKING CHARACTER COUNTS PILLARS— REMEMBER THAT YOU ARE RESPONSIBLE FOR YOUR BEHAVIOR

If I do things that hurt others or that prevent others from learning, it is important for me to learn from my actions.

WARNING

My classroom teacher may give me a **warning** or a **time-out** if I make poor choices.

PARENT NOTIFICATION:

Sometimes it may be necessary for my teacher or my principal to call my parents so that my parents are aware of my behavior and can help me improve.

STUDENT REFERRAL:

My teacher may give me a Student Referral and/or Discipline Think Sheet to take home for my parents to sign. I am responsible for bringing it back the next day. My teacher will keep a record of all Student Referrals. This may result in missing out on a fun activity, such as recess, an assembly, field trip or classroom activity.

DETENTION:

It may be necessary for me to attend recess or lunch detention when I make poor choices.



TELEPHONE USE

Cells phones are only allowed on campus IF THEY ARE TURNED OFF DURING THE INSTRUCTIONAL DAY. Students who use cell phones during the school day will have their phones taken to the office and will be returned to parents.

Due to the large number of students on our campus, we allow students to use the office telephone in **EMERGENCY** situations only. Emergency type calls would include illness, change of clothing or lost lunch money. *The office is unable to loan lunch money to students.* Personal phone calls for forgotten items or after school arrangements will not be allowed.



HOMEWORK POLICY

I know homework is important to my success at school. Homework assignments help me to strengthen and improve my skills and knowledge. I will be responsible for completing and returning all homework assignments on time. I may not call home to have my parents bring my homework if I forget it.

ADDITIONAL REMINDERS...

- ♥ No rollerblading, skateboarding or bicycle riding is allowed on school property at any time. No roller shoes are allowed on campus at any time. Please remove wheels from the shoes while on campus.
- ♥ I will not bring pets to school unless I have the permission of my teacher and parents. Pets are never allowed on school buses.
- ♥ If I need medication at school, I must bring a *District Medication Form* signed by the doctor and give the medication to the health clerk to hold for me. I may not keep any medicine, including sunscreen, chapstick or cough drops, in my backpack or classroom.
- ♥ Chewing gum is not permitted.

ASSEMBLY EXPECTATIONS

- ♥ I will enter and leave assemblies in a quiet and orderly manner with my teacher.
- ♥ I will sit where my teacher directs me.
- ♥ I will become silent when the speaker asks for my attention.
- ♥ I will be respectful to speakers or entertainers. I will not whistle, cat-call or boo.
- ♥ I will stay seated until excused from the assembly.

LIBRARY EXPECTATIONS

- ♥ I will have a purpose for coming to the library.
- ♥ I will enter and leave the library quietly.
- ♥ I will use a whisper voice while in the library.
- ♥ I will use books and materials properly.
- ♥ I will not eat in the library.
- ♥ I will return my books on time.

DRESS CODE

- ♥ Dress for success! Clothes should cover students' appropriately. I am expected to wear clothing and shoes appropriate for school. No clothing with inappropriate graphics/words and no sagging/dragging pants, or bare midriffs will be allowed.
- ♥ Label all jackets, lunchboxes, and hats so they can be returned if lost.
- ♥ **Wear tennis shoes to play it safe! No shoes without backs (flip flops, clogs, etc.) or with wheels will be allowed. Crocs and clogs should not be worn to school.**
- ♥ **Hats should not be worn indoors (in classrooms, library, or during assemblies).**



GROUNDS FOR SUSPENSION

Stone Ranch Elementary School provides a safe and supportive environment by *promoting positive relationships based on mutual respect*. Being sent home or suspension is a consequence used for serious violations. The following items are serious infractions which may result in being sent home, suspension, or, in extremely serious cases, expulsion.

VIOLENCE: Violence includes the actual, attempted, or threatened injury to another person. Fighting or threatening to fight, spitting and biting are not tolerated.

DANGEROUS OBJECTS: Knives, matches, lighters, ammunition, guns, fireworks, or any other potentially harmful object which might be used to hurt another person are forbidden at Stone Ranch.

VERBAL ABUSE: We do not use profanity (swear words) at Stone Ranch. We do not use language which might hurt other people's feelings. We do not tolerate name-calling, disrespect of another person's race, religion, gender, or ethnic background.

DRUGS, ALCOHOL, TOBACCO: Drugs, tobacco and alcohol use by minors is against California law. In addition to school penalties, Stone Ranch is required to notify the San Diego Police Department.

DESTRUCTION OF PROPERTY, STEALING, VANDALISM: If you choose to destroy or damage anything that does not belong to you, it is called vandalism. You and your parents are required by California law to pay for things you vandalize. If you damage someone's property while disobeying a school rule you will also be required to pay for what has been damaged.

Treat Others With Dignity and Respect

Remember the old saying, "Sticks and stones may break my bones, but names will never hurt me?" This is only partly true. Being called rude or nasty names may not break bones, but it can damage attitudes about school or how students feel about themselves.

All students have the right to learn . . .

- ♥ without being called names.
- ♥ without being threatened, harassed, or bullied because they're a girl or a boy, or from a certain religion or a particular race.

Harassment is unwanted and unwelcome behavior from another person that interferes with an individual's life and well-being. When this behavior is sexual in nature, it is "sexual harassment". When the behavior is motivated by a prejudice against another person's race, ethnicity, sexual orientation, religion, or gender, it is discrimination and could be described as "hate behavior" in some cases. This will not be tolerated in our school and is also inappropriate in our society. **What to do if it happens to you?** Tell an adult you trust such as a parent, teacher, counselor, principal, or any other school employee. Additional information is available from Mrs. Venolia including a complete copy of the District policies on harassment. It is our intent to promote the rights of equality and human dignity basic to our American ideals. **These actions are prohibited for both students and staff:**

- ◆ Vulgar letters, notes, posters, symbols or other writings offensive to students of a specific race, ethnicity, sexual orientation, religion or gender.
- ◆ Negative comments or behavior based on race, ethnicity, sexual orientation, religion or gender.

DON'T FORGET . . .



LUNCHROOM EXPECTATIONS

- ♥ Eat lunch only in designated lunch area.
- ♥ Eat and touch only your own food.
- ♥ Stay seated during lunch.
- ♥ Use quiet voices and good table manners.
- ♥ Clean up all trash and uneaten food.
- ♥ Raise your hand when you are finished so that you may be dismissed by a campus supervisor who will check your area for cleanliness.
- ♥ Do not bring any food with peanuts to the "Peanut Free Tables" (The tables with blue around the edges.)

BATHROOM EXPECTATIONS

- ♥ Only one student in a stall at a time.
- ♥ Flush toilet only once after you use it.
- ♥ Use quiet voices in the restroom.
- ♥ Report any water messes in the restroom to the office immediately.
- ♥ If the dispensers are out of soap, I will tell an adult.

BICYCLE EXPECTATIONS

- ♥ I need to be a **fourth or fifth** grader and have a signed **Bicycle Permission Slip** on file in the office. I understand that when I ride my bicycle to school, I must obey the same traffic rules that apply to cars. **THIS MEANS I MAY NOT RIDE MY BIKE ON A SIDEWALK.**
- ♥ When I arrive at school, I need to walk my bike on the sidewalks, and park my bike in the bike rack outside the playground gate. I need to lock my bike each day.
- ♥ I must wear a helmet for my safety. I can store my helmet in my classroom.

PLAY IT SAFE...



PLAYGROUND EXPECTATIONS

- ♥ I will show respect for all adults who supervise the playground. When the bell rings, I will stop playing and walk to my line.
- ♥ I will return all equipment to the designated area. No balls will be kicked over the fence, if one is, I will notify the yard supervisor immediately.
- ♥ I may not bring toys to school, this includes trading cards, electronic games, and Ipods.
- ♥ I understand that all games are open to any student at Stone Ranch, there are no closed games.
- ♥ I will not bully another student, fight another student, spit, swear, throw rocks or sand anywhere on the playground. I understand that any of these behaviors could get me sent home or suspended after my parents have been contacted.
- ♥ I will eat my snack in the designated snack area. Food is not to be eaten anywhere else on the playground.
- ♥ The backboards are for handball only. Balls should not be bounced against the building walls.
- ♥ I will play respectfully on the playground. I understand that there is no rough play (NO wrestling or play-fight).

PLAYGROUND EQUIPMENT EXPECTATIONS

- ♥ I will not play tag or chase on or near the playground equipment.
- ♥ I will slide down the slide one person at a time. I will slide down feet first in a sitting position.
- ♥ I will not climb on top of or jump off slide, swings or any other playground equipment.
- ♥ I will take turns on the swing. When I am waiting for a swing, I will count to 50.
- ♥ I will keep two hands on the bars at all times.

Honesty is the BEST Policy!

In support of the District's Academic Honesty Policy 3.40, I know that I am expected to demonstrate acts of honesty at all times. I understand that teachers, staff and principal will not tolerate acts of dishonesty.

Acts of academic dishonesty, which will not be tolerated, are:

- **Cheating on Tests**- Any intentional giving or receiving of external assistance relating to an examination, test, or quiz, without expressed direction or permission of the teacher.
- **Fabrication/Falsification**- Any intentional falsification or invention of data, citation, or other authority in an academic exercise
- **Forgery**- Writing or giving false or misleading information to school officials by forging another person's signature.
- **Unauthorized Collaboration**- Intentional collaboration on an assignment between a student and another person, if such collaboration is not expressly directed or permitted by the teacher. This includes copying another student work, allowing work to be copied or completing assignments for others.
- **Plagiarism**- Any intentional use of another's ideas, words, or work, and crediting such, as one's own. Plagiarism includes the misuse of published material and the work of their students.
- **Theft or Alteration of Materials or Equipment**- Any intentional and unauthorized taking, concealment, or alteration of student or teacher instructional materials or equipment, including, but not limited to, the District data network, Internet, and other on-line resources.

