

February 2, 2009

Family Book Project

Dear Family,

Your student has been given a long-term homework assignment which will be a fun and meaningful learning experience. It might turn into a family keepsake.

The project is called "Family Book." The assignment is organized into five weeks of work, with a specific task assigned for each week. The suggested timeline for the project is on the back of this letter.

PLEASE SAVE THIS SCHEDULE FOR REFERENCE.

The purpose of this project is two-fold. First, it is designed to help your child complete a long-term project in a step-by-step manner. Second, the assignment allows the student to write about a familiar topic while reinforcing the importance of writing as a process: writing a first draft, editing, and writing a final copy.

Here is how you can assist your child:

1. Help your child stay on the weekly schedule as a way of beginning the important skill of time management.
2. Assist your child with editing the written work: find errors in spelling and punctuation.
3. Provide the quiet time and space so your child's final copy is one he can be proud of.

The last page of the Family Book is "About the Author" and should be written by a parent or perhaps both parents. You may write a biographical paragraph including birthplace, birth date, present age, hobbies, and interests. Or, you might write about an amusing event from your child's life. Please give this some thought, and choose any format you wish for this section.

We hope this will prove to be an enjoyable project for you and your child. Thank you for your help and support.

Sincerely,

Mrs. Marks

